Allegan District Library
Board of Trustees Meeting
October 20, 2026

Call to Order: The regular monthly board meeting was called to order by Trustee Savage at 5:59 PM.

Trustees present:	Peter Savage, President
	Judi McCall, Vice President
	Mary Hunziker, Secretary
	Carol Doeringer, Treasurer
	Michael Kiella, Trustee
	Jen Conrad, Trustee
	Keith Behm, Trustee
Also present:	Pam Armstrong, Director
	Devin Erlandson, Assistant Director
	Casey Walle, Administrative Assistant
	Doug Vredeveld, Auditor, Vredeveld Haefner

Pledge: The Pledge of Allegiance was recited.

Attendance/Roll Call: All in attendance.

Verification of Quorum: Quorum is present.

Corrections/additions to the agenda:
1. One correction to the Facilities Committee Minutes: “Utilization is approximately 1 to 2 per week” corrected to, “Heavily utilized, but varies by week.”

Consent Agenda:

Motion: Trustee Kiella moved to approve the Consent Agenda as amended, Trustee McCall seconded. All in favor, passed.

Public Comment:
1. Presentation of the 2025/2026 Audit Report: Doug Vredeveld of Vredeveld Haefner LLC presented his findings to the board. Discussion.

Motion: Trustee McCall moved to accept the 2025/2026 Audit Report, Trustee Doeringer seconded. All in favor, passed.

Action on Committee Reports:

1. **Personnel Committee – Background Check Policy:** Trustee McCall presented the Background Check Policy. Discussion.

Motion: Trustee Kiella moved to approve the Background Check Policy, Trustee McCall seconded. All in favor, passed.

2. **Personnel Committee – Unpaid Time Off (effective January 1):** Trustee McCall presented the addition of Unpaid Time Off to the Personnel Policy. Discussion.

Motion: Trustee McCall moved to approve the Unpaid Time Off addition to the Personnel Policy, Trustee Conrad seconded. All in favor, passed.

3. **Personnel Committee – POP Section 125 Cafeteria Resolution:** Trustee Behm presented the POP Section 125 Cafeteria Resolution. Discussion.

Motion: Trustee Doeringer moved to approve the POP Section 125 Cafeteria Resolution, Trustee Kiella seconded. All in favor, passed.

4. **Facilities Committee – Notary Public Policy:** Trustee Savage presented the Notary Public Policy. Discussion.

Motion: Trustee Behm moved to approve the Notary Public Policy, Trustee Doeringer seconded. All in favor, passed.

5. **Facilities Committee – Freedom of Information Act Policy, Summary, and Itemization:** Director Armstrong presented the FOIA Policy, Summary, and Itemization. Discussion.

Motion: Trustee McCall moved to approve the FOIA Policy, Summary, and Itemization, Trustee Kiella seconded. All in favor, passed.

6. **Vision Committee – Status Report:** Trustee Conrad presented an update on the RFP groundwork for a consultant.

Action on bills to be paid: Discussion.

Motion: Trustee Kiella moved to pay the September bills and payroll in the amount of $95,027.23, Trustee Doeringer seconded. All in favor, passed.

Communications: None.

Unfinished Business: None.

New Business:

1. Public Act 152: Director Armstrong and Assistant Director Erlandson reviewed the furtherance for exemption for the Library from Public Act 152. Discussion.

Motion: Trustee Conrad moved to continue exemption from Public Act 152, Trustee Hunziker seconded. Roll call vote: Trustee Behm -Aye, Trustee Hunziker -Aye, Trustee Doeringer -Aye, Trustee Kiella -Aye, Trustee Conrad -Aye, Trustee McCall -Aye, Trustee Savage -Aye. Motion passed.

Board Member Comments:

Trustee Behm shared that the audit report is a compliment to the staff. Trustee Savage stated that he was impressed by the overview of programs in the Director's report. Director Armstrong agreed that it has been a busy month at the library. Trustee McCall shared her thanks for the amount of time spent on various projects. Trustee Kiella asked if there are plans for the upcoming holiday season. Director Armstrong affirmed that plans are in place for annual festivities.

Adjournment: Trustee Savage moved to close the meeting, Trustee McCall seconded. All in favor, adjourned at 7:02 PM.

Next regular board meeting is November 17, 2026, at 4:30 PM

Casey Walle,

Administrative Assistant